



North Central Chapter, Health Physics Society
Minutes of the Executive Council Meeting April 28, 2005
Lowell Center, Rm-115, UW Madison
610 Langdon Street, Madison, WI

Attendees:

Jeff Brunette, Ken Kerns, guest Kimberly Knight-Wiegert, Cathy Knox, Marc Martz, Dan Miron and Dan McGrane.

Note: A copy of the executive meeting agenda can be found at the end of this report.

Called to order at 7:20 P. M. by President Ken Kerns.

- 1.) October 29, 2004 Executive Council Meeting minutes were reviewed and approved. One typo was corrected. The meeting date should have been October 28th not October 29th.
- 2.) Dan McGrane presented Secretary-Treasurer's report. It was accepted and approved.

Checkbook balance: \$3,160.05
Money Market fund: \$14,803.23
Total balance: \$17,963.28

69% of the total membership dues for 2005 were received by April 27, 2005. Constant budget items are the \$500.00 Science Teacher Award (if given), the travel stipend of \$300.00 (if the teacher comes to the meeting), the \$500.00 Wissink memorial speaker travel stipend and around \$1,000.00 per meeting for lunches and breaks.

- 3.) We did not review the affiliate coordinator's report from Chris Kessler. It will be reviewed electronically as soon as possible. There are 14 affiliate members for 2005. Sponsors for the spring meeting are; Fluke Biomedical and Radiation – John Yasenak, Image Technology Inc. – Barbara Johnson, Global Dosimetry – Tom Chwierut and Scientific Instrument Sales – Richard Love. Our sponsors provided \$600.00 for the spring meeting. A copy of the Affiliate Member Report is on file with the secretary/treasurer.
- 4.) Jeff requested four CEC credits for the fall 2004 meeting from the AAHP. They have not been posted on the AAHP website yet so Jeff will check into this delay. Jeff has also submitted information to the AAHP for the spring meeting. {Post meeting note: Four credits each have been granted for the Fall 2004 and Spring 2005 meetings. The course numbers are; 2004-10-009 for the Fall 2004 meeting at Macalester and 2005-4-010 for the Madison meeting.} We again discussed

providing this information to other professional organizations upon request from members of the chapter. The president will handle this task.

- 5.) Bruce Thomadsen is our spring meeting host at the Pyle Center on the University of Wisconsin - Madison campus. Jeff Brunette reviewed the slate of speakers on the meeting agenda. The meeting begins at 8:00 AM with registration and will conclude around 4:15 PM. Marcum Martz will complete the Newsletter write up for this meeting.

Old Business:

- 1.) *Science and Education Committee:*

As of the meeting date, no applications for Science Teacher Award (STA) have been submitted. Dan McGrane mentioned the recommendation that we redesign the Award application into a question and answer format instead of the lengthy dialog - description we now use. Ken will solicit the membership during the business meeting for a new STA chair.

We reviewed the report submitted by Mike Lewandowski on the October 30, 2004 Science Teacher Workshop. Mike will do a short presentation on the workshop during our afternoon breakout session tomorrow. Marcum said that using sources leads to regulatory issues and asked that the council look into purchasing some non-regulated norm sources. The Council will pursue acquisition of these sources. Mike's report is on file with the Secretary/Treasurer.

- 2.) *Local Arrangements Committee (Ad Hoc):* The exact dates are July 12th – 16th, 2009 in Minneapolis. No planning or work will start until the fall of 2007.
- 3.) *Homeland Security Committee (Ad Hoc):* The Council had no new information on the HDER program.
- 4.) *Chapter Council Meeting:* The upcoming Chapter Council meeting in Spokane on Monday, July 11th will be attended by Jeff Brunette, Marcum Martz and Dan McGrane. A report will be submitted for the fall meeting.

New Business:

- 1.) *HPS Awards and Offices:* No new award nominations have been submitted to Ken.
- 2.) *New Member Applications:* The executive council approved two new individual memberships received in the last six months. The new members are; Leola M. DeKock, State of Wisconsin Department of Health and Social Services, Madison, WI. and Craig A. Johnson, 3M Corporate Health Physics, St. Paul, MN.

- 3.) *Nominating Committee:* At the request of immediate past President, Irene Patrek, the Council review the by laws regarding the nominating committee. The selection of candidates for election is supposed to be a committee of 5 appointed by the President and approved by the Council and cannot contain members of the Council. For the most part Irene struggled through the candidate search on her own.

With this in mind, the council set forth the following interpretation and process for Article VI, Section 2 of the By-Laws. *At the conclusion of the fall meeting the newly seated President will appoint the immediate past President as Chair of the Nominating Committee and the two immediate past councilors to the nominating committee. The two other members will be solicited from the membership. If an immediate past councilor is elected to another office, the President will draw three members from the general membership.*

Therefore, the nominating committee that Jeff will appoint at the end of the fall meeting will be Ken Kerns (chair), Dan Miron, Cathy Knox and two other chapter members. {Gen Roessler and Mike Lewandowski volunteered to serve on the nominations committee during the business meeting. }

- 4.) *Fall meeting location:* During a discussion about the fall meeting location Dan McGrane stated that George Johns had offered the Snelling Office Park and James McCloskey had offered the State Emergency Operations Center in downtown St. Paul. Dan McGrane will check with George Johns on the availability of the Snelling Office Park. {Post meeting note: George did indeed extend the Snelling Office Park to the chapter. Jeff has confirmed the HPS President-Elects schedule and it appears that the fall meeting will be on October 28th. }
- 5.) *Counting of Ballots:* Dan McGrane and Kimberly Knight-Wiegert excused themselves from the meeting during the counting of the ballots. The following are the newly elected officers to the Executive Council.

President-Elect - Daniel J. McGrane
Secretary/Treasurer - Kimberly Knight-Wiegert
Councilors - George F. Johns
Gary L. Yarrow

Other Business:

There was no other business.

Meeting adjourned at 9:40 pm.

Respectfully Submitted,

Daniel J. McGrane, NCCHPS Secretary/Treasurer



**NORTH
CENTRAL
CHAPTER**

NCCHPS
Executive Council Meeting Agenda
April 28, 2005

**University of Wisconsin - Madison
Lowell Center**



1. **Call to order**
2. **Review minutes of October 28, 2004 meeting.**
3. **Secretary/Treasurer Report**
4. **Affiliate Coordinator Report**
5. **CEC Update**
Jeff Brunette has filed for CECs. It will be posted on our website upon approval.
6. **Fall Meeting Details**
Bruce Thomadson is hosting at The Pyle Center, University of Wisconsin-Madison.
Jeff – review speakers.
Begins at 8 a.m. with registration. Ends at about 4:45 p.m.
Newsletter write-up

Old Business

1. **Science & Education Committee update**
Nominations for STA.
STW update
2. **Local Arrangements Committee update**
3. **Chapter Council Meeting Representative at National Meeting**
4. **Other old business**

New Business

1. **Nominations for HPS awards and offices.**
2. **New member applications.**
3. **Nominating Committee for local officers**
4. **Fall meeting location**
5. **Counting of ballots**
6. **Other**